



Position Description

Directors-at-Large

New Animal Shelter for Uxbridge-Scugog (NASUS) is a registered charity raising money to build a new animal shelter to care for lost, abandoned and unwanted animals in the Townships of Uxbridge and Scugog.

Overview of Position:

We're looking for an energetic, committed animal lover to join our board as a Director-at-Large. You will bring your skills, passion and sense of humour to our board, as a full member, and support various projects and committees as your time and interests allow. Projects could include fundraising events, working with volunteers, recruiting major donors or helping behind the scenes with administrative or analytical tasks.

Expectations:

1. Participate in Board meetings as a voting member
 - a. Board meetings are held in the evening in either Uxbridge or Port Perry
 - b. Meetings last approximately 2 hours, plus an hour of prep time
2. Actively support ongoing fundraising initiatives
 - a. Participate in as many fundraising activities as possible
 - b. Leverage your network to build our donor base
3. Promote the organization within the community
 - a. Act as an ambassador for the project
 - b. Work with other community groups to collaborate on building awareness or fundraising
4. Work with our committees
 - a. Apply your skills on one of our committees
 - b. Provide ad hoc support for specific committee projects as needed

Qualifications:

- Volunteer experience
- Knowledge/experience in the not-for-profit sector
- Computer skills including Microsoft Office applications
- Social media presence and skills
- Other desirable skills depending on committee involvement including:
 - Investment
 - Government relations
 - Architecture/design/engineering,
 - Building/contracting,
 - IT, websites, social media
 - Animal health

Time Commitment: Average 6 - 10 hours per month, plus board meetings and occasional community events. Board members are also expected to be active members of at least one committee – Volunteer, Communications and Marketing, Fundraising, Major Donors, Building and Governance.